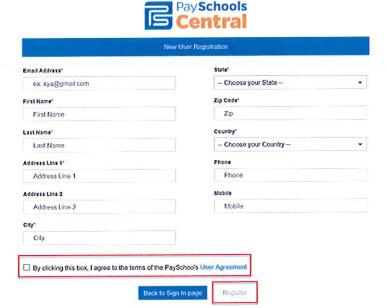


Registering

1) To register, go to payschoolscentral.com and select the <u>Register</u> option below the Email and Password fields.

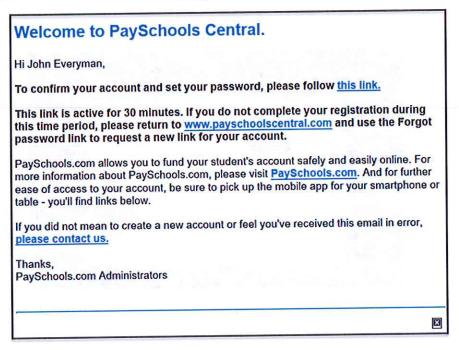


2) Once on the 'New User Registration' page, fill out all required fields marked by a red asterisk. Be sure to check the <u>User Agreement</u> and click the box before selecting Register.

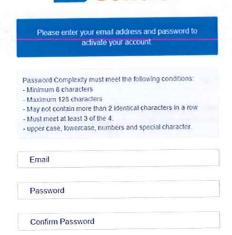




3) Once the <u>Register</u> button is selected an email will be delivered to your email account with a link to activate your account and set your password. This link is **ONLY VALID FOR** 30 MINUTES. If you do not activate the link within the allotted time, please return to payschoolscentral.com and use the <u>Forgot Password</u> link to request a new email.



4) You will then enter your email, password, and confirm to complete registration.



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