

## Mission Statement

*Develop responsible and  
productive members of  
society*

Strasburg School District  
31-J

December 8th, 2021 @ 6:00 p.m.

### Board of Education

Michael, President

Dillon Kent, 1<sup>st</sup> Vice President

Daymon Johnson, 2<sup>nd</sup> Vice  
President

Diana Elliott, Secretary

Julie Winter, Treasurer

*Strasburg School Board strives to  
follow our guiding principles:*

**T** – Transparency

**R** – Respect

**U** – Unity

**T** – Trust

**H** – Honesty

## Agenda

### SCHOOL DISTRICT BOARD ROOM

Board members will meet in person at the high school video conference room. Audience may participate in person or via zoom  
Meeting ID 7193845670

#### Board Procedures:

Board meeting time is dedicated to the mission and goals of the Strasburg 31J School District. Public opinion is valuable to the Board, and there is an opportunity during request from patrons to address the Board. Individuals who try to address the Board outside of public comment may not be recognized.

Members of the public who intend to offer public comment to the Board must sign up for comment before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers.

Presentations must be no more than three minutes.

**I. Opening of the Meeting**

- a. Call to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. Adoption of Agenda

**II. Public Hearing & Public Participation**

**III. Board Reports/Discussion**

- a. Update on the Superintendent Search – Board President

**IV. Superintendent Report/Discussion**

- a. Update on TCHD mask order –
- b. Final October Count

**V. Board Action items**

**a. Policies:**

- i. GBEB Staff Conduct-2<sup>nd</sup> read
- ii. CBI Policy - Fingerprint-Based Criminal History Records

**Recommended Motion:** Move to approve the second ready of policy GBRB – Staff Conduct and CBI Policy – Fingerprint Based Criminal History Records.

**b. New Hires:**

- i. Corey Coombs Assistant Wrestling Coach
- ii. Updates substitute list

**Recommended Motion:** Move to approve the hiring of Corey Combs, assistant wrestling coach and approve the updated substitute list.

**c. Resignations:**

- d. Approval of the minutes of regular board meeting November 10<sup>th</sup>, 2021.

**Recommended motion: I move to accept the minutes of the regular board meeting of November 10<sup>th</sup>, 2021 as complete and accurate.**

- e. Approval of claims, accounts, and financial statements, as appropriate.

**Recommended motion: I move to accept the claims, accounts, and financial statements included in the agenda as complete and accurate.**

**f. Agenda Setting**

Discuss agenda topics for future board meetings

**VI. Meeting times and dates –**

VII. Adjourn

VIII. Move into work session with HYA superintendent search firm

*NOTE: Colorado school districts are required by law to adopt a policy that requires screening of new and current employees for criminal activities. The screening provisions have been included in this sample policy. However, the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.*

## **Staff Conduct** (And Responsibilities)

All staff members have a responsibility to make themselves familiar with and abide by federal and state laws as these affect their work, and the policies and regulations of the district.

As representatives of the district and role models for students, all staff must demonstrate and uphold high professional, ethical, and moral standards. Staff members must conduct themselves in a manner that is consistent with the educational mission of the district and must maintain professional boundaries with students at all times in accordance with this policy's accompanying regulation. Interactions between staff members must be based on mutual respect and any disputes will be resolved in a professional manner.

### **Rules of conduct**

Each staff member must observe rules of conduct established in law which specify that a school employee must not:

1. Disclose or use confidential information acquired in the course of employment to further substantially the employee's personal financial interests.
2. Accept a gift of substantial value or substantial economic benefit tantamount to a gift of substantial value which would tend to improperly influence a reasonable person in the position to depart from the faithful and impartial discharge of the staff member's duties, or which the staff member knows or should know is primarily for the purpose of a reward for action taken.
3. Engage in a substantial financial transaction for private business purposes with a person whom the staff member supervises.
4. Perform an action which directly and substantially confers an economic benefit tantamount to a gift of substantial value on a business or other undertaking in which the staff member has a substantial financial interest or is engaged as counsel, consultant, representative, or agent.

All staff members are expected to carry out their assigned responsibilities with conscientious concern.

It is not considered a breach of conduct for a staff member to:

1. Use school facilities and equipment to communicate or correspond with constituents, family members, or business associates on an occasional basis.
2. Accept or receive a benefit as an indirect consequence of transacting school district business.

Essential to the success of ongoing school operations and the instructional program are the following specific responsibilities which are required of all personnel:

1. Faithfulness and promptness in attendance at work.
2. Support and enforcement of policies of the Board and regulations of the school administration in regard to students.
3. Diligence in submitting required reports promptly at the times specified.
4. Care and protection of school property.
5. Concern and attention toward the safety and welfare of students.

## **Child abuse**

All district employees who have reasonable cause to know or suspect that any child is subjected to abuse or to conditions that might result in abuse or neglect must immediately upon receiving such information report such fact in accordance with Board policy and state law.

The superintendent is authorized to conduct an internal investigation or to take any other necessary steps if information is received from a county department of social services or a law enforcement agency that a suspected child abuse perpetrator is a school district employee. Such information must remain confidential except that the superintendent must notify the Colorado Department of Education of the child abuse investigation.

## **Possession of deadly weapons**

The Board's policy regarding public possession of deadly weapons on school property or in school buildings applies to district employees. However, the

restrictions do not apply to employees who are required to carry or use deadly weapons in order to perform their necessary duties and functions.

## **Felony/misdemeanor convictions**

If, subsequent to beginning employment with the district, the district has good cause to believe that any staff member has been convicted of, pled *nolo contendere* to, or received a deferred or suspended sentence for any felony or misdemeanor other than a misdemeanor traffic offense or infraction, the district must make inquiries to the Department of Education for purposes of screening the employee.

In addition, the district must require the employee to submit a complete set of fingerprints taken by a qualified law enforcement agency, an authorized district or BOCES employee, or any third party approved by the Colorado Bureau of Investigation. Fingerprints must be submitted within 20 days after receipt of written notification. The fingerprints must be forwarded to the Colorado Bureau of Investigation for the purpose of conducting a state and national fingerprint-based criminal history record check utilizing the records of the Colorado Bureau of Investigation and the Federal Bureau of Investigation. When the results of the fingerprint-based criminal history record check reveal a record of arrest without a disposition, the district must require the employee to submit to a name-based criminal history record check. Criminal history record information must be used solely for the purpose requested and cannot be disseminated outside the receiving departments, related agencies, or other authorized entities.

Disciplinary action, which could include dismissal from employment, may be taken against personnel if the results of fingerprint processing and/or name-based criminal history record check provide relevant information. Non-licensed employees must be terminated if the results of the fingerprint-based or name-based criminal history record check disclose a conviction for certain felonies, as provided in law.

Employees must not be charged fees for processing fingerprints under these circumstances.

## **Unlawful behavior involving children**

The district may make an inquiry with the Department of Education concerning whether any current employee of the school district has been convicted of, pled *nolo contendere* to, or received a deferred or suspended sentence or deferred prosecution for a felony or misdemeanor crime involving unlawful sexual behavior, an allegation of a sexual act involving a student who is eighteen years of age or older, regardless of whether the student consented to the sexual act, or unlawful behavior involving children. Disciplinary action, including termination, may be taken if the inquiry discloses information relevant to the employee's fitness for employment.

*NOTE: The following paragraph is optional and requires employees to notify the district when they are arrested for specific crimes, in accordance with this policy's accompanying regulation. CASB believes requiring employee notification of arrests reflects "best practices," as it assists the district in becoming aware of potential criminal charges against a district employee that may necessitate employee disciplinary action and parent notification. See, C.R.S. 22-1-130.*

## **Notification concerning arrests**

District employees must notify the district when they are arrested for specific criminal offenses, in accordance with this policy's accompanying regulation. The following offenses require notification:

- (I) Felony child abuse, as specified in section 18-6-401 ;
- (II) A crime of violence, as defined in section 18-1.3-406 , not including assault in the second degree unless the victim is a child;
- (III) A felony offense involving unlawful sexual behavior, as defined in section 16-22-102(9) ;
- (IV) A felony, where it is alleged that the underlying factual basis of which includes an act of domestic violence, as defined in section 18-6-800.3 ;
- (V) Felony indecent exposure, as described in section 18-7-302 ; or
- (VI) A felony drug offense described in part 4 of article 18 of title 18, that is a level 1 or level 2 drug felony.

The district must notify students' parents/guardians when district employees are charged with specific criminal offenses, as required by state law and in accordance with applicable Board policy.

## **Personnel addressing health care treatment for behavior issues**

School personnel are prohibited under state law from recommending or requiring the use of psychotropic drugs for students. They are also prohibited from testing or requiring testing for a student's behavior without giving notice to the parent/guardian describing the recommended testing and how any test results will be used and obtaining prior written permission from the student or from the student's parent/guardian. See the Board's policy concerning survey, assessment, analysis, or

evaluation of students. School personnel are encouraged to discuss concerns about a student's behavior with the parent/guardian and such discussions may include a suggestion that the parent/guardian speak with an appropriate health care professional regarding any behavior concerns.

(Adoption date)

LEGAL REFS.: 28 C.F.R. 50.12 (b) *(notification requirements regarding fingerprints)*  
C.R.S. 18-12-105.5 *(unlawful carrying/possession of weapons on school grounds)*  
C.R.S. 18-12-214 (3)(b) *(school security officers may carry concealed handgun pursuant to valid permit)*  
C.R.S. 19-3-308 (5.7) *(child abuse reporting)*  
C.R.S. 22-1-130 *(parent notification of employee criminal charges)*  
C.R.S. 22-2-119.3 (6)(d) *(name-based criminal history record check – definition)*  
C.R.S. 22-32-109 (1)(ee) *(duty to adopt policy prohibiting personnel from recommending certain drugs for students or ordering behavior tests without parent permission)*  
C.R.S. 22-32-109 (1)(pp) *(annual employee notification requirement regarding federal student loan repayment programs and student loan forgiveness programs)*  
C.R.S. 22-32-109.1 (8) *(policy requiring inquiries upon good cause to department of education for purpose of ongoing screening of employees)*  
C.R.S. 22-32-109.7 *(duty to make inquiries prior to hiring)*  
C.R.S. 22-32-109.8 *(non-licensed personnel – submittal of fingerprints and name-based criminal history record check)*  
C.R.S. 22-32-109.8 (6)(a) *(requirement to terminate non-licensed employees for certain felony offenses)*  
C.R.S. 22-32-109.9 *(licensed personnel – submittal of fingerprints and name-based criminal history record check)*  
C.R.S. 22-32-110 (1)(k) *(power to adopt conduct rules)*  
C.R.S. 24-18-104 *(government employee rules of conduct)*  
C.R.S. 24-18-109 *(local government employee rules of conduct)*  
C.R.S. 24-18-110 *(voluntary disclosure)*

CROSS REFS.: JLC, Student Health Services and Records  
JLDAC, Screening/Testing of Students (And Treatment of Mental Disorders)  
JLF, Reporting Child Abuse/Child Protection  
KDBA\*, Parent Notification of Employee Criminal Charges  
KFA, Public Conduct on District Property



*NOTE 1: State law defines "economic benefit tantamount to a gift of substantial value" to include: 1. A loan at a rate of interest substantially lower than the prevailing commercial rate; 2. Compensation received for private services rendered at a rate substantially exceeding the fair market value; and 3. Goods or services for the district employee's personal benefit offered by a person who is at the same time providing goods or services to the district under a contract or other means by which the person receives payment or other compensation from the district. C.R.S. 24-18-104 (2). However, state law permits a district employee to receive such goods or services if the "totality of the circumstances" indicates the transaction is legitimate, the terms are fair to both parties, the transaction is supported by full and adequate consideration, and the employee does not receive any substantial benefit resulting from the employee's status that is unavailable to members of the public generally. C.R.S. 24-18-104 (2)(b).*

*NOTE 2: State law lists the type of items that are not considered "gifts of substantial value or substantial economic benefit tantamount to a gift of substantial value" and are therefore permissible for a district employee to receive. See, C.R.S. 24-18-104 (3). Such items include campaign contributions or contributions in kind that are reported in accordance with the Fair Campaign Practices Act; an unsolicited item of trivial value (i.e. currently less than \$65), "such as a pen, calendar, plant, book, notepad or similar item;" and an unsolicited token or award of appreciation in the form of a plaque, trophy, desk item, wall memento or similar item. Id.; see also, Colo. Const. Art. XXIX, Section 3.*

*NOTE 3: The amount of the gift limit (\$65) is identical to the gift limit under section 3 of Article XXIX of the state constitution. This amount is adjusted for inflation contemporaneously with any adjustment to the constitutional gift limit. C.R.S. 24-6-203 (8). The state constitution requires an adjustment for inflation every four years. The next adjustment must occur in the first quarter of 2023. Colo. Const. Art. XXIX, Section 3 (6).*

*NOTE 4: Federal law requires school districts to notify employees fingerprinted pursuant to this policy that the fingerprints will be used to check the criminal history records of the Federal Bureau of Investigation (FBI). Districts must also notify fingerprinted employees about the opportunity to challenge the accuracy of the information contained in the FBI identification record and the procedure to obtain a change, correction, or update of an FBI identification record. 28 C.F.R. 50.12(b). Districts must retain documentation that this notification was provided.*

# DRAFT

File: GBEB

*NOTE 5: State law requires school districts to annually distribute to employees “informational materials related to federal student loan repayment and student loan forgiveness programs, including updated materials received from the department of education.” C.R.S. 22-32-109 (1)(pp). Distribution to employees may be made via email “or as part of a mailing or regular communication to employees” Id.*

**[Revised September ~~2021~~2020]**  
COLORADO SAMPLE POLICY 1994©

## *Agency*

### **POLICY GOVERNING**

### **FINGERPRINT-BASED CRIMINAL HISTORY RECORD INFORMATION (CHRI) CHECKS**

### **MADE FOR NON-CRIMINAL JUSTICE PURPOSES**

This policy is applicable to any fingerprint-based state and national criminal history record check made for non-criminal justice purposes and requested under applicable federal authority and/or state statute authorizing such checks for licensing or employment purposes. Where such checks are allowable by law, the following practices and procedures will be followed.

#### **I. Requesting CHRI checks**

Fingerprint-based CHRI checks will only be conducted as authorized by the FBI and CBI, in accordance with all applicable state and federal rules and regulations. If an applicant or employee is required to submit to a fingerprint-based state and national criminal history record check, he/she shall be informed of this requirement and instructed on how to comply with the law. Such instruction will include information on the procedure for submitting fingerprints. In addition, the applicant or employee will be provided with all information needed to successfully register for a fingerprinting appointment.

#### **II. Access to CHRI**

All CHRI is subject to strict state and federal rules and regulations. CHRI cannot be shared with other entities for any purpose, including subsequent hiring determinations. All receiving entities are subject to audit by the CBI (Colorado Bureau of Investigations) and the FBI, and failure to comply with such rules and regulations could lead to sanctions. Furthermore, an entity can be charged with federal and state crimes for the willful, unauthorized disclosure of CHRI.

#### **III. Storage of CHRI**

CHRI shall only be stored for extended periods of time when needed for the integrity and/or utility of an individual's personnel file. Administrative, technical, and physical safeguards, which are in compliance with the most recent CBI and FBI security Policy, have been implemented to ensure the security and confidentiality of CHRI. Each individual involved in the handling of CHRI is to familiarize himself/herself with these safeguards.

In addition to the above, each individual involved in the handling of CHRI will strictly adhere to the policy on the storage and destruction of CHRI.

## IV. Retention of CHRI

Federal law prohibits the repurposing or dissemination of CHRI beyond its initial requested purpose. Once an individual's CHRI is received, it will be securely retained in internal agency documents for the following purposes *only*:

- Historical reference and/or comparison with future CHRI requests
- Dispute of the accuracy of the record
- Evidence for any subsequent proceedings based on information contained in the CHRI.

CHRI will be kept for the above purposes in:

- hard copy form in personnel files located in the locked filing cabinet located in the locked filing room
  - CHRI will be maintained for up to *one (1) year*. At the end of this term, the CHRI will be disposed of according to the *Disposal of Physical Media* policy.

## V. CHRI Training

An informed review of a criminal record requires training. Accordingly, all personnel authorized to receive and/or review CHRI at *Agency* will review and become familiar with the educational and relevant training materials regarding CHRI laws and regulations made available by the appropriate agencies.

In addition to the above, all personnel authorized to receive and/or review CHRI must undergo Security Awareness Training on a biennial basis. This training will be accomplished using the training materials made available by the CBI.

## VI. Adverse Decisions Based on CHRI

If inclined to make an adverse decision based on an individual's CHRI, *Agency* will take the following steps prior to making a final adverse determination:

- Provide the individual the opportunity to complete or challenge the accuracy of his/her CHRI; and
- Provide the individual with information on the process for updating, changing, or correcting CHRI.

A final adverse decision based on an individual's CHRI will not be made until the individual has been afforded a reasonable time to correct or complete the CHRI.

## VII. Local Agency Security Officer

Each NCJA receiving CHRI is required to designate a Local Agency Security Officer (LASO). An individual designated as LASO is:

- An individual who will be considered part of the NCJA's "authorized personnel" group.
- An individual that has completed a fingerprint-based background check and found appropriate to have access to CHRI.
- An employee directly involved in evaluating an individual's qualifications for employment or assignment.

The *Agency* LASO is *Name*. The LASO is responsible for the following:

- Identifying who is using or accessing CHRI and/or systems with access to CHRI.
- Ensuring that personnel security screening procedures are being followed as stated in this policy.
- Ensuring the approved and appropriate security measures are in place and working as expected.

When changes in the LASO appointment occur, the *Agency* shall complete and return a new LASO appointment form. The most current copy of the LASO appointment form will be maintained on file indefinitely by the agency.

## VIII. Personnel Security

### *All Personnel*

All personnel requiring access to CHRI must first be deemed "Authorized Personnel." The CBI will review and determine if access is appropriate. Access is denied if the individual has ever had a felony conviction, of any kind, no matter when it occurred. Access may be denied if the individual has one or more recent misdemeanor convictions.

In addition to the above, an individual believed to be a fugitive from justice, or having an arrest history without convictions, will be reviewed to determine if access to CHRI is appropriate. The CBI will take into consideration extenuating circumstances where the severity of the offense and the time that has passed would support a possible variance.

Persons already having access to CHRI and who are subsequently arrested and/or convicted of a crime will:

- a. Have their access to CHRI suspended until the outcome of an arrest is determined and reviewed by the CBI in order to determine if continued access is appropriate.
- b. Have their access suspended indefinitely if a conviction results in a felony of any kind.
- c. Have their access denied by the CBI where it is determined that access to CHRI by the person would not be in the public's best interest.

All access to CHRI by support personnel, contractors, and custodial workers will be denied. If a need should arise for such persons to be in an area(s) where CHRI is maintained or processed (at rest or in transit); they will be escorted by, or be under the supervision of, authorized personnel at all times while in these area(s).

### *Personnel Termination*

The LASO shall terminate access to CHRI immediately upon notification of an individual's termination of employment.

*Agency CHRI access termination process:*

- a. Notification will be sent via email to the CBI
- b. This is to be done within 24 hours of receiving notification of termination
- c. All keys, email accounts, etc. will be obtained/disabled from the user within 24 hours

## **XI. Media Protection**

All media containing CHRI is to be protected and secured at all times. The following is established and to be implemented to ensure the appropriate security, handling, transporting, and storing of CHRI media in all its forms.

### *Media Storage and Access*

Physical CHRI media shall be securely stored within physically secured locations or controlled areas. Access to such media is restricted to authorized personnel only and shall be secured at all times when not in use or under the supervision of an authorized individual.

Physical CHRI media:

- a. Is to be stored within employee records when feasible or by itself when necessary.
- b. Is to be maintained within a lockable filing cabinet, drawer, closet, office, safe, vault, or other secure container.

### *Disposal of Physical Media*

Once physical CHRI media (paper/hard copies) is determined to be no longer needed by the agency, it shall be destroyed and disposed of appropriately. Physical CHRI media shall be

destroyed by shredding, cross-cut shredding, or incineration. *Agency* will ensure such destruction is witnessed or carried out by authorized personnel:

- a. The LASO shall witness or conduct disposal.
- b. Cross-cut shredding will be the method of destruction will be used by the agency.
- c. This will occur at the end of each school year (May/June).

## **X. Incident and Disciplinary Response**

The security of information and systems in general, and of CHRI in particular, is a top priority for *Agency*. Therefore, we have established appropriate operational incident handling procedures for instances of an information security breach. It is each individual's responsibility to adhere to established security guidelines and policies and to be attentive to situations and incidents which pose risks to security. Furthermore, it is each individual's responsibility to immediately report potential or actual security incidents to minimize any breach of security or loss of information. The following security incident handling procedures must be followed by each individual:

- a. All incidents will be reported directly to the LASO.
- b. If any records were stolen, the incident will also be reported to appropriate authorities.
- c. Once the cause of the breach has been determined, disciplinary measures will be taken in accordance with the disciplinary policy.

In addition to the above, the LASO shall report all security-related incidents to the CBI within 24 hours.

All agency personnel with access to FBI and/or CBI CHRI has a duty to protect the system and related systems from physical and environmental damage and are responsible for correct use, operation, care and maintenance of the information. All existing laws and *Agency* regulations and policies apply, including those that may apply to personal conduct. Misuse or failure to secure any information resources may result in temporary or permanent restriction of all privileges up to employment termination.

Strasburg School District 31J  
56729 East Colorado Avenue  
Strasburg, CO 80136  
Minutes of the Board of Education  
November 10<sup>th</sup>, 2021 (6:00 P.M.)

CALL TO ORDER:

Meeting was called to order at 6:00 P.M. by President Julie Winter

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Ryan Dwyer, Dillon Kent, Michael Marrero and Julie Winter.

Others participating were Monica Johnson (Superintendent of Schools), Stephanie Velez (Secretary to the BOE), School Administration and several members of the school district and public.

PLEDGE OF ALLEGIANCE:

AGENDA APPROVAL:

On a motion by Diana Elliott and seconded by Dillon Kent, it is hereby resolved to approve the Agenda as presented.

**AYE: Dwyer, Elliott, Kent, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

PUBLIC HEARING & PUBLIC PARTICIPATION:

Stephanie Bloomfield and Emily Burch addressed the BOE regarding the continued mask mandate and possible vaccination mandates.

SEATING NEW BOARD MEMBERS AND ELECTION OF OFFICERS

District Accountant, Nancy Taylor, swore in re-elected board member Julie Winter and new board member Daymon Johnson. Julie Winter, Board President opened the floor for the nomination of Board President, Diana Elliott and Michael Marrero were nominated. Michael Marrero was elected 3-2. Dillon Kent, elected Vice President, Daymon Johnson, 2<sup>nd</sup> Vice President, Diana Elliott, Secretary, Julie Winter, Treasurer.

BOARD REPORTS/DISCUSSION

President Michael Marrero updated the audience on the process to select an outside agency to facilitate the search for a new Superintendent, search timeline was discussed.

SUPERINTENDENT REPORT/DISCUSSION:

Superintendent Johnson turned the floor over to Amanda Fisher and student participants to introduce them to the after school art club. Students presented art and discussed upcoming projects. Superintendent Johnson discussed the releases of allocated funds for the purpose of bonuses for staff. President Marrero would like the discussion at a later date of merit based bonuses. SHS Principal, Jeff Rasp recognized foreign exchange students and the value they bring to our district, Maintenance Director, Tim Barber presented on the construction projects and the progress so far. Superintendent Johnson updated the BOE on the district's October count for funding and the concerns with not receiving the free and reduced forms back from parents and how this affects funding.

BOARD ACTION ITEMS:

On a motion by Diana Elliott and seconded by Dillon Kent, it is hereby resolved to approve amended policies (with the exception to table GBEB Staff Conduct), AC Nondiscrimination/Equal Opportunity, GBA Open Hiring/Equal Employment Opportunity, GCE/GCF Professional Staff Recruiting/Hiring, GDE/GDF Support Staff Recruiting/Hiring.

**AYE: Elliott, Kent, Johnson, Marrero, Winter**



**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Dillon Kent and seconded by Diana Elliott, it is hereby resolved to add, Michael Marrero, President and Julie Winter, Treasurer, to be signers on the general and food services checking accounts. Additionally, add Nancy Taylor as an authorized signer to all other District accounts.

**AYE: Elliott, Kent, Johnson, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Julie Winter and seconded by Diana Elliott, it is hereby resolved to approve the hiring of Nick Dickens, Tanner Despard, Emily Bustillos, Jerry Ryan, Jennifer Miller-Leitch, and approve the updated substitute list.

**AYE: Elliott, Kent, Johnson, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Diana Elliott and seconded by Dillon Kent, it is hereby resolved to accept the resignation of Kristie Baca.

**AYE: Elliott, Kent, Johnson, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Julie Winter and seconded by Diana Elliott, it is hereby resolved to approve the minutes from the October 13<sup>th</sup> regular school board meeting with the correction of adding John Bloomquist as a public speaker.

**AYE: Elliott, Kent, Johnson, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

On a motion by Diana Elliott and seconded by Dillon Kent it is hereby resolved to approve the claims, accounts and financial statements from the October board meeting.

**AYE: Elliott, Kent, Johnson, Marrero, Winter**

**NAY: NONE – MOTION CARRIED 5-0**

ADJOURNMENT:

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Michael Marrero, President

Date

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Julie Winter, Treasurer

Date